

EAST HAWAII REGION
NOTICE OF AND REQUEST FOR EXEMPTION
FROM COMPETITON

#17-0001

1. TO: Regional Chief Procurement Officer
 2. FROM: Gary L. Callahan, Senior Contracts Manager

Department/Division/Agency

Pursuant to East Hawaii Region Policy PUR 017, the Department requests a procurement exemption to purchase the following:

<p>3. Description of goods, services or construction: East Hawaii Region is seeking to work out an arrangement with a firm that will provide e-learning products that will provide our staff with mandatory training that can be done on the computer. Our hospital has attempted to purchase these type of services but have not had much luck in securing these. In our latest attempt, a single vendor responded with a price that was several times more than was available for the required training. Kona Community Hospital has had an agreement with Healthstream since 2012, and have highly recommended them as one of the nations top e-training programs.</p>	
<p>4. Name of Vendor: Healthstream, Inc. Address: 209 10th Ave. South, Suite 450 Nashville, TN 37203</p>	<p>5. Price: \$ 150,000.00</p>
<p>6. Term of Contract: From: 8/01/16 To: 7/31/19</p>	<p>7. Prior Exemption Ref. No. N/A</p>
<p>8. Explanation describing how procurement by competitive means is either not practicable or advantageous to the State: As noted, HMC has attempted to procure these services & had only one response which was far more expensive than another HHSC facility has for these services. We have several staff who have participated with Healthstream training and have found it to be the best training they have received. One Director of Nursing said Healthstream "...solved many issues such as accountability , tracking and educating all staff." Healthstream offers over a library of over 20,000 courses. Their product can be made very individual or broader. Their standard generic training is well above levels of acceptability. We have gone through a solicitation that seemed to confuse the Vendors and our sole respondent wanted more money than we had could afford. That soliciaton was cancelled and as the need still exists, our staff want to have Healthstream training. Kona Community Hospital has worked with Healthstream over the past several years. Their experience has also been exceptional. We have also been notified that Hill-Rom, our Nurse Call System vendor offers Healthstream training at no additional cost to Healthstream subscribers.</p>	
<p>9. Details of the process or procedures to be followed in selecting the vendor to ensure maximum fair and open competition as practicable: We maintain a fair and equitable procurement process. But our facility is running out of time to provide required training for our hospital staff.</p>	

10. A description of the agency's internal controls and approval requirements for the exempted procurement:

Our controls are set with checks and balances which ensure Administration approves the exemption and the funding necessary. We monitor payments made and ensure the services comply with the contract.

11. A list of agency personnel, by position, who will be involved in the approval process and administration of the contract:

Name	Position	Involvement in Process	
Dan Brinkman	Chief Executive Officer	<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Administration
Joni Waltjen	Interim Chief Financial Officer	<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Administration
Gary Callahan	Senior Contract Manager	<input type="checkbox"/> Approval	<input checked="" type="checkbox"/> Administration
		<input type="checkbox"/> Approval	<input type="checkbox"/> Administration

12. Direct inquiries to:
Department: Contracts Management
Contact Name: Gary L. Callahan
Phone Number: (808) 932-3112
Fax Number: (808) 933-2793

13. This exemption should be considered for list of exemptions in to Chapter 3-120, HAR: YES NO

Agency shall ensure adherence to applicable administrative and statutory requirements

14. *I certify that the information provided above is, to the best of my knowledge, true and correct.*



Department Head

07/19/16 Date

Reserved for RCPO/Designee Use Only

15. Date Notice Posted 07/19/16

The Head of the Purchasing Agency is in the process of reviewing this request for exemption from East Hawaii Region Procurement Policies. Submit written objections to this notice to issue an exemption from East Hawaii Region Procurement Policies, within seven (7) calendar days or as otherwise allowed from the above posted date to: Regional Chief Procurement Officer

East Hawaii Region
1190 Waiuanue Ave.
Hilo, Hawaii 96720

Regional Procurement Officer's comments:

16. APPROVED DISAPPROVED

Regional Chief Procurement Officer Date