

EAST HAWAII REGION
NOTICE OF AND REQUEST FOR EXEMPTION
FROM COMPETITON

1. TO: Regional Chief Procurement Officer
 2. FROM: Jim Paapke, Facilities Operations Manager

Department/Division/Agency

Pursuant to East Hawaii Region Policy PUR 017, the Department requests a procurement exemption to purchase the following:

<p>3. Description of goods, services or construction: This agreement will provide design services for the priority 1 items described in the Executive Summary from the Fire Sprinkler Survey Report dated September 10, 2014. Goals are to develop designs, drawings and specifications for the upgrading of the Fire Alarm/Sprinkler systems at Hilo Medical Center and complying with the NFPA requirements, Joint Commission and CMMS regulations.</p>	
<p>4. Name of Vendor: InSynergy Engineering, Inc. Address: 828 Fort Street Mall, Suite 500 Honolulu, HI 96813</p>	<p>5. Price: \$ TBD</p>
<p>6. Term of Contract: From: 1/30/2016 To: 1/30/2017</p>	<p>7. Prior Exemption Ref. No. N/A</p>
<p>8. Explanation describing how procurement by competitive means is either not practicable or advantageous to the State: InSynergy Engineering Inc was originally hired as a contractor via a professional services solicitation. Their firm has spent extensive time researching the Hilo Medical Center Fire Alarm & Sprinkler systems and verified against the applicable codes NFPA 72 and 13. Any other firm would have to come to our facility understand the issues related to each priority, validate against the applicable codes, with spending tremendous amounts of time and money only to learn what InSynergy already knows.</p>	
<p>9. Details of the process or procedures to be followed in selecting the vendor to ensure maximum fair and open competition as practicable: East Hawaii Region Policies allow for fair and open competition for all vendors. In this instance, however, as the encumbent vendor has an extensive amount of experience with our existing fire alarm & sprinkler. No other vendor could come in and help our hospital to take the next steps necessary without a major amount of "ramp up" time which most likely would not yield the same results.</p>	

10. A description of the agency's internal controls and approval requirements for the exempted procurement:

East Hawaii Region has established policies and procedures to ensure that exemptions are not requested or approved without proper justification. East Hawaii consistently follows correct procurement policies and is fair and equitable to all interested parties.

11. A list of agency personnel, by position, who will be involved in the approval process and administration of the contract:

Name	Position	Involvement in Process	
Dan Brinkman	East Hawaii Region CEO	<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Administration
Joni Waltjen	East Hawaii Region Interim CFO	<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Administration
Gary Callahan	Senior Contract Manager	<input type="checkbox"/> Approval	<input checked="" type="checkbox"/> Administration
		<input type="checkbox"/> Approval	<input type="checkbox"/> Administration
		<input type="checkbox"/> Approval	<input type="checkbox"/> Administration
		<input type="checkbox"/> Approval	<input type="checkbox"/> Administration

12. Direct inquiries to:
 Department: Maintenance
 Contact Name: Jim Paapke
 Phone Number: 808.932.3532
 Fax Number: 808.933.0708

13. This exemption should be considered for list of exemptions in to Chapter 3-120, HAR: YES NO

Agency shall ensure adherence to applicable administrative and statutory requirements

14. ***I certify that the information provided above is, to the best of my knowledge, true and correct.***

By: 
 Jim Paapke, Facilities Operations Manager

Date: January 8, 2016

Reserved for RCPO/Designee Use Only

15. Date Notice Posted 1/08/16

The Head of the Purchasing Agency is in the process of reviewing this request for exemption from East Hawaii Region Procurement Policies. Submit written objections to this notice to issue an exemption from East Hawaii Region Procurement Policies, within seven (7) calendar days or as otherwise allowed from the above posted date to: Regional Chief Procurement Officer
 East Hawaii Region
 1190 Waiuanue Ave.
 Hilo, Hawaii 96720

Regional Procurement Officer's comments:

16. **APPROVED** **DISAPPROVED**

 Regional Chief Procurement Officer Date