

**EAST HAWAII REGION
NOTICE OF AND REQUEST FOR EXEMPTION
FROM COMPETITON**

- 1. TO: Regional Chief Procurement Officer
- 2. FROM: Jeff Dansdill, CPPO, CPPB, CMRP, Senior Contracts Manager

Department/Division/Agency

Pursuant to East Hawaii Region Policy PUR 017, the Department requests a procurement exemption to purchase the following:

<p>3. Description of goods, services or construction:</p> <p>East Hawaii Region desires to purchase a cloud based subscription Intranet service to maintain and improve communication between staff, physicians and other on-site personnel. Term of any agreement shall be for a period of three years.</p>	
<p>4. Name of Vendor: To Be Determined</p> <p>Address: To Be Determined</p>	<p>5. Price: \$300,000.00 (Approximately)</p>
<p>6. Term of Contract: Three (3) Years</p>	<p>7. Prior Exemption Ref. No.</p>
<p>8. Explanation describing how procurement by competitive means is either not practicable or advantageous to the State:</p> <p>East Hawaii Region completed a competitive Request for Quotations for the identified services in Section Number #3 above. After reviewing the proposals, it was evident it was in the East Hawaii Region's best interest to increase the contract term from one to three years, to receive the most advantageous pricing. Cancelling and re-soliciting the purchase of these services would not change the outcome of this competitive solicitation, only delaying these much needed services. East Hawaii Region will make an award based on the Policy PUR 026 – Small Purchases.</p>	
<p>9. Details of the process or procedures to be followed in selecting the vendor to ensure maximum fair and open competition as practicable:</p> <p>East Hawaii Region procurement staff completed a competitive Request for Quotations in accordance with East Hawaii Purchasing Policy PUR 026 – Small Purchases. This fair and open process resulted in multiple proposals based on the requirements of the East Hawaii Region. All proposals will be evaluated on the three year term and the East Hawaii Region will select the lowest price service provider that meets the RFQ's requirements and East Hawaii Region needs.</p>	

10. A description of the agency's internal controls and approval requirements for the exempted procurement:

East Hawaii Region procurement staff will follow all requirements listed in the PUR 026 - Small Purchase Policy using the Request for Quotations process.

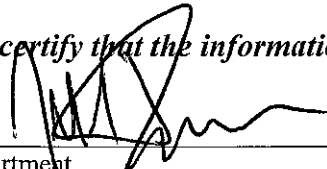
11. A list of agency personnel, by position, who will be involved in the approval process and administration of the contract:

Name	Position	Involvement in Process	
Dan Brinkman	CEO	<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Administration
Jennifer Aguiar	Adm Services Officer	<input checked="" type="checkbox"/> Approval	<input checked="" type="checkbox"/> Administration
Clint Fowler	Management Analyst	<input type="checkbox"/> Approval	<input checked="" type="checkbox"/> Administration
		<input type="checkbox"/> Approval	<input type="checkbox"/> Administration
		<input type="checkbox"/> Approval	<input type="checkbox"/> Administration
		<input type="checkbox"/> Approval	<input type="checkbox"/> Administration

12. Direct inquiries to:
 Department: Contract Management
 Contact Name: Jeff Dansdill
 Phone Number: 932-3112
 Fax Number: 933-2793

13. This exemption should be considered for list of exemptions in to Chapter 3-120, HAR: YES NO
 Agency shall ensure adherence to applicable administrative and statutory requirements

14. I certify that the information provided above is, to the best of my knowledge, true and correct.


 Department _____

11/24/2020
 Date _____

Reserved for RCPO/Designee Use Only

15. Date Notice Posted 11/24/2020

The Head of the Purchasing Agency is in the process of reviewing this request for exemption from East Hawaii Region Procurement Policies. Submit written objections to this notice to issue an exemption from East Hawaii Region Procurement Policies, within seven (7) calendar days or as otherwise allowed from the above posted date to: Regional Chief Procurement Officer

East Hawaii Region
 1190 Waiianuenue Ave.
 Hilo, Hawaii 96720

Regional Procurement Officer's comments:

16. APPROVED DISAPPROVED

 Regional Chief Procurement Officer Date