

**EAST HAWAII REGION
NOTICE OF AND REQUEST FOR EXEMPTION
FROM COMPETITION**

EX 21-0001
Physician Exemption

1. TO: Regional Chief Procurement Officer
2. FROM: Sam Nelson, Senior Contract Manager

Department/Division/Agency

Pursuant to East Hawaii Region Policy PUR 017, the Department requests a procurement exemption to purchase the following:

| | |
|---|---|
| <p>3. Description of goods, services or construction: All physician services and recruitment of physician services for all East Hawaii Region facilities including administrative, consulting and clinical services, on-call and patient care. The contracts will be with individuals, corporations, medical groups, or other legal entities supplying physician services, and will also include physician recruitment agreements. Non-physician services such as recruitment and locum tenens agencies ("head-hunters") are not to be covered by this exemption, but the resultant arrangements with individuals or physician groups obtained through the use of these agencies will be covered under this exemption.</p> | |
| <p>4. Name of Vendor: Various Address: <i>This will vary with the physician.</i></p> | <p>5. Price: \$ 2,000,000.00</p> |
| <p>6. Term of Contract: From: various To: June 30, 2021</p> | <p>7. Prior Exemption Ref. No. EX 19-0007</p> |
| <p>8. Explanation describing how procurement by competitive means is either not practicable or advantageous to the State: There has been an increase in the need for contracted physicians to provide on-call coverage as well as other temporary physician services described above. Call coverage contract are offered to all physicians who are members of the Region's medical staff and have privileges in the needed speciality. Competition does not exist for these arrangements. In addition to Call services, physicians provide various services to the Region via contract, including clinical, administrative and consulting services. For all physician services there are little competition due to a number of factors including the location of the facilities in rural areas. Previous solicitations using the professional services list method have yielded few, if any, results. Physicians did not respond and generally do not because they tend to be recruited or contacted by local facilities requesting their services. They do not seek out these opportunities generally. This blanket exemption will be the most efficient method and will save valuable employee time in drafting and processing alternative procurement documents for each contract.</p> | |
| <p>9. Details of the process or procedures to be followed in selecting the vendor to ensure maximum fair and open competition as practicable: On-call services are offered to all credentialed physicians in most specialities. East Hawaii Region will conduct competitive solicitations where it is feasible and expected to result in competition as determined by the Contract Manager. East Hawaii Region procurement policies will be followed when practical, and physicians will be notified of openings through EHR's Human Resources office when Medical Directorships are available. A fair market value will be negotiated, analysed and approved through our Compliance Office or their designee. All physician Contracts will be entered into the Region's physician Arrangement tracking log.</p> | |

10. A description of the agency's internal controls and approval requirements for the exempted procurement:
 The East Hawaii Regional CEO and CFO and trained contract managers will all be involved in awarding physician service contracts

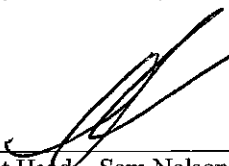
11. A list of agency personnel, by position, who will be involved in the approval process and administration of the contract:

| Name | Position | Involvement in Process | |
|--------------|------------------------------|--|--|
| Dan Brinkman | EHR Regional CEO | <input checked="" type="checkbox"/> Approval | <input type="checkbox"/> Administration |
| Joni Waltjen | EHR Regional CFO | <input checked="" type="checkbox"/> Approval | <input type="checkbox"/> Administration |
| Sam Nelson | EHR Senior Contracts Manager | <input type="checkbox"/> Approval | <input checked="" type="checkbox"/> Administration |
| | | <input type="checkbox"/> Approval | <input type="checkbox"/> Administration |

12. Direct inquiries to:
 Department: Contracts Management
 Contact: Sam Nelson, Sr. Contract Manager
 Phone No.: (808) 932-3113
 E-mail: snelson1@hhsc.org

13. This exemption should be considered for list of exemptions in to Chapter 3-120, HAR: YES NO
 Agency shall ensure adherence to applicable administrative and statutory requirements.

14. *I certify that the information provided above is, to the best of my knowledge, true and correct.*


 Department Head – Sam Nelson, Sr. Contracts Mgr.

July 22, 2020
 Date

Reserved for RCPHO/Designee Use Only

15. Date Notice Posted July 22, 2020

The Head of the Purchasing Agency is in the process of reviewing this request for exemption from East Hawaii Region Procurement Policies. Submit written objections to this notice to issue an exemption from East Hawaii Region Procurement Policies, within seven (7) calendar days or as otherwise allowed from the above posted date to: Regional Chief Procurement Officer.

East Hawaii Region
 1190 Waianuenu Ave.
 Hilo, Hawaii 96720

Regional Procurement Officer's comments:

16. APPROVED DISAPPROVED

Regional Chief Procurement Officer Date