

EAST HAWAII REGION
NOTICE & REQUEST FOR SOLE SOURCE

1. TO: Regional Chief Executive Officer
2. FROM: Jeff Dansdill, Senior Contracts Manager

Pursuant to East Hawaii Region Policy, PUR 005, the Department requests sole source approval to purchase the following:

3. Description of goods, services, or construction:
Vendor to provide zero balance accounts audit services.

4. Vendor Name: Boost Healthcare Consulting LLC
Address: 1320 Harbor Bay Parkway, Suite 220
Alameda, CA 94502

5. Price:
\$ 1,500,000.00

6. Term of Contract: From: May 15, 2021 To: May 14, 2024
(mm/dd/yyyy)

7. Prior Sole Source Ref No. N/A

8. Feature: The good, service, or construction has the following unique features, characteristics, or capabilities:

The services are required. An RFP was publicly posted online for the required time and no vendors submitted proposals. The prior vendor was contacted and they decided to submit a proposal for consideration, which the Hospital decided to accept.

9. Essential Features: How the unique features, characteristics, or capabilities are essential for the agency to accomplish its work:

Please see #8 above.

10: Sole Source No. 21-0396

11. Alternate source. The following other possible sources for the good, service, or construction were investigated but do not meet our needs because:

No other vendors submitted a proposal after posting the RFP publicly for the required number of days.

12. **Direct any inquiries to:**

Department: Contract Management

Contact Name/Title: Jeff Dansdill, Contract Manager

13 Phone Number: 932-3112

Fax Number: _____

Expenditure may be processed with a purchase order: Yes No If no, a contract must be executed

Agency shall ensure adherence to applicable administrative and statutory requirements.

14. *I certify that the information provided above is to the best of my knowledge, true, correct and that the goods, services, or construction are available through only one source.*



Jeff Dansdill

5/18/21

Department Head (sign and print name)

Date

Reserved for RCEO/Designee Use Only

15 Date Notice Posted: 5/18/21

Submit written objections to this intent to issue a sole source contract within five (5) calendar days or as otherwise allowed from the above posted date to: Regional Chief Executive Officer

East Hawaii Region
1190 Waiuanue Ave.
Hilo, Hawaii 96720

16. Regional Chief Executive Officer's comments:

17.

APPROVED DISAPPROVED

NO ACTION REQUIRED

Regional Chief Executive Officer

Date